



Agenda

Community Engagement Forum Partnership Board (Central)

Venue: Committee Room, Civic Centre, Doncaster Road,
Selby YO8 9FT.

Date: Wednesday 4 October 2017

Time: 7pm

To: District and County Councillors
I Chilvers (Chair), K Arthur, Mrs J Chilvers, M Crane, Mrs S
Duckett, C Lunn, B Marshall, Mrs W Nichols, Mrs J Shaw-Wright,
J Thurlow and P Welch.

Co-opted members
Margaret Bontoft, Patricia Chambers, Melanie Davis, Michael
Dyson, Fred Matthews, Keith Watkins and Anthony Wray.

1. APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES

To confirm as a correct record the minutes of the Central CEF Partnership Board held on 5 July 2017 (pages 4 to 8 attached).

4. POOL OF SITES CONSULTATION

To provide comments to Planning Officers from Selby District Council in relation to the Pool of Sites Consultation.

5. CO-OPTED MEMBER VACANCY

To discuss the co-opted member vacancy on the Central CEF Partnership Board.

6. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

To receive feedback from the Forum meeting held on 13 September 2017 (oral update).

7. COMMUNITY DEVELOPMENT PLAN

To consider progress and developments relating to the Community Development Plan (pages 9 to 28 attached).

8. MARKETING AND PUBLICITY

To discuss ideas to promote the Central Community Engagement Forum.

9. IMPACT REPORTS

To consider the impact reports received (pages 29 to 50 attached).

10. BUDGET UPDATE

To consider the Central CEF budget (page 51 attached).

11. FUNDING APPLICATIONS

To consider the following funding application received (pages 52 to 63 attached)

9.1	Applicant:	Selby parkrun
	Project:	Selby parkrun equipment
	Amount:	£2,000

12. NEXT MEETING

To note the date and location of the next Partnership Board meeting and to confirm arrangements for the next public Forum.

Dates of next meetings	
Wednesday 13 December 2017, 6.30pm	Forum Venue TBC
Wednesday 3 January 2018, 7pm	Partnership Board Committee Room, Civic Centre

Gillian Marshall
Solicitor to the Council

For enquires relating to this agenda, please contact Alice Courtney, Democratic Services Officer on **01757 292352** or email **acourtney@selby.gov.uk**.



Minutes

Central Community Engagement Forum Partnership Board

Venue:	Committee Room, Civic Centre, Doncaster Road, Selby.
Date:	Wednesday 5 July 2017
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors Ian Chilvers (Chair), Judith Chilvers, Stephanie Duckett, Cliff Lunn, Brian Marshall, Jennifer Shaw-Wright and Paul Welch. <u>Co-opted members</u> Melanie Davis, Michael Dyson, Anthony Wray and Keith Watkins.
Apologies:	Councillor Mark Crane, Councillor Wendy Nichols, Margaret Bontoft, Fred Matthews and Patricia Chambers.
Officers present:	Kate Mills (Development Officer, Groundwork), Angela Crossland (Head of Communities, Partnerships and Customers, Selby District Council) and Daniel Maguire (Democratic Services Officer, Selby District Council)
Public:	0

1. DISCLOSURES OF INTEREST

Councillor Paul Welch declared a non-pecuniary interest in agenda item 8 (minute number 8) as he was a resident of Ousebank, Selby which was the subject of a Community Development Plan objective.

Melanie Davis declared a non-pecuniary interest in agenda item 12.2 (minute number 12.2) as she was the Chair of the Selby Community Trust; and organisation that had applied to the CEF for funding support. She remained in the meeting but did not participate in the discussion or vote.

Keith Watkins declared a non-pecuniary interest in agenda item 12.1 (minute number 12.1) as he was representing the applicant. He remained in the meeting as the applicant, but did not vote on the application.

2. MINUTES

The Partnership Board considered the minutes of the meeting held on 5 April 2017.

It was noted that it needed to be clearer in the minutes that the disclosure of interest by Councillor Ian Chilvers related to the Selby Camera Club application.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 5 April 2017, subject to the amendment described above.

3. CONFIRMATION OF CHAIR

It was confirmed that Councillor Ian Chilvers had been appointed to serve as Chair of the Central CEF for the 2017/18 municipal year.

4. APPOINTMENT OF VICE-CHAIR

It was proposed, and seconded, that Michael Dyson be appointed as Vice-Chair of the Central CEF for the 2017/18 municipal year.

RESOLVED:

To appoint Michael Dyson as Vice-Chair of the Western CEF for the 2017/18 municipal year.

5. MEETING START TIMES

It was proposed, and seconded, that the start time of CEF meetings for the 2017/18 municipal year be 7pm.

RESOLVED:

To approve the start time of CEF meetings as 7pm for the 2017/18 municipal year.

6. LATE ITEM – STAYNOR HALL COMMUNITY CENTRE

The Chair advised the Board that he had agreed to consider a late item relating to the proposed community centre at the Staynor Hall estate. It was considered urgent as the Council wished to commence a consultation process with the

community as soon as possible and that to wait for the next scheduled meeting would prevent the CEF from being able to participate in the consultation.

The Head of Communities, Partnerships and Customers presented the report, which outlined options relating to the provision of a community centre for the Staynor Hall estate in Selby. She explained that Selby District Council was seeking the views of the local community as to options for the provision of the community centre, and wanted to understand the views of the CEF board. The report did not require a decision by the Board.

The Board made the following suggestions:

- That the views of the local residents should be sought before a decision is made;
- That ownership of the facility by Selby District Council should not be ruled out;
- That the layout of the facility should be designed to maximise revenue-generation, such as by having multiple rooms and kitchen facilities.

The Head of Communities, Partnerships and Customers left the meeting at this point and did not return.

7. FEEDBACK FROM RECENT PUBLIC FORUM

It was noted that the public forum scheduled for 31 May 2017 had been cancelled due to the speaker being unable to attend.

RESOLVED:

- (i) **To invite the speaker to attend the public forum scheduled for Wednesday 13 September;**
- (ii) **and to arrange a replacement public forum in January 2018 to ensure that four public forums are delivered.**

8. COMMUNITY DEVELOPMENT PLAN

The current Community Development Plan (CDP) had been published with the agenda. The Board made the following observations:

- The membership list at paragraph 8.0 needed to be updated to reflect recent changes to the CEF Board membership
- Barlby Bridge should be included in the list of areas covered by the Central CEF at paragraph 5.0
- To include additional columns on the project lists to show the proposed cost, the date the project was agreed and a progress update
- To assign a specific board member to take ownership of each project

RESOLVED:

To update the CDP in accordance with the suggestions listed above.

9. MARKETING AND PUBLICITY

The Board discussed ideas for promoting the CEF and the public forums. Suggestions included using established Facebook groups, and to have speakers and themes in place well in advance of the forum.

RESOLVED:

To incorporate the suggestions in to future marketing and publicity.

10. IMPACT REPORTS

It was noted that two impact reports had been received from organisations that had received funding from the Central CEF. These had been published with the agenda and were from the Flaxley Road Tenants and Residents Association (Remembrance Garden project) and the Selby Young People's Co-operative.

The Board was satisfied with the content of the impact reports, but concern was raised regarding the apparent failure of Selby District Council to provide a replacement cooker at the community centre which was impacting on the Selby Young People's Co-operative project.

RESOLVED:

To note the impact reports.

11. BUDGET UPDATE

The Board noted the budget update, which confirmed a remaining balance of £29,866.

RESOLVED:

To note the budget update.

12. FUNDING APPLICATIONS

12.1 Flaxley Road Tenants and Residents Association (TARA)

Keith Watkins presented the application, which was for £1,000 to purchase planters and plants for the second phase of the Remembrance Garden project. It was noted that the CEF had previously indicated support for the project, and had provided funding towards the first phase of the project.

It was noted that alternative funding might have been sourced by the group since the application was submitted and the Board therefore agreed to refuse the application, but asked the group to submit a new application if this was not the case.

RESOLVED:

To REFUSE the application as funding may have been sourced from alternative sources.

12.2 Selby Community Trust

The application was for £383.22 for the purchase and installation of a litter bin to be installed at a community pond close to the Selby Community Centre.

The Board considered the application against the funding framework and confirmed that it met the requirements of a small grant.

RESOLVED:

To APPROVE the grant for £383.22 to deliver the project as outlined in the application.

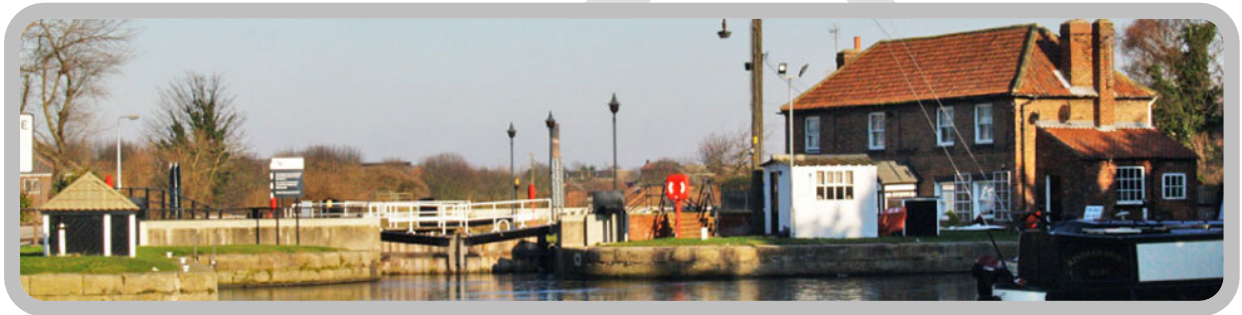
13. NEXT MEETINGS

It was confirmed that the next Central CEF meetings would be a public forum on Wednesday 13 September 2017 and a Partnership Board meeting on Wednesday 4 October 2017.

The meeting closed at 8.10pm.

CENTRAL AREA

COMMUNITY DEVELOPMENT PLAN



2017-2018

in partnership with



CONTENTS

	Page
1.0 What are Community Engagement Forums?	3
2.0 Purpose of the Community Development Plan	3
3.0 What funding do we have?	3
4.0 Our Achievements	4
5.0 Facts and Figures	5
6.0 Consultation	5
7.0 What area do we cover?	6
8.0 Who are our Board members?	7
9.0 Our overall aim.	7
10.0 What are our next steps?	8

1.0 What are Community Engagement Forums?

Community Engagement Forums (CEFs) are public meetings at which you can raise any concern or make any comment about your local area and your local services.

They are split into two parts an open community forum where all residents of the CEF area can attend and a Partnership Board meeting which is open to the public but contributions can only be made at the chairs discretion.

The Community Forum meetings give you a chance to speak directly to the people who deliver your local services, for example policing, street cleaning and road safety. This is a chance for you to have your say about the issues that are important to you and the place where you live.

The Partnership Board meeting is where funding applications are discussed and necessary decisions are made for the furtherance of forum business. The Partnership Board is made up of District Councillors, Parish Councillors and co-opted members of the community.

CEFs will meet no less than 4 times in a year the timetable for each CEF will be decided by their Partnership Board and all dates will be published on Selby District Councils website at www.selby.gov.uk/cefs

2.0 Purpose of the Community Development Plan.

The purpose of this plan is to focus our minds on what is important to us within our neighbourhoods and identify our priorities for the future. It has been created to encourage local people to share their views, time and expertise to deliver projects that will make a 'real' difference within our area.

In the production of this plan, we have engaged Groundwork North Yorkshire to work with us and a number of other agencies to gather information and consult with as many people as possible who live and work in the area, to reflect their views and opinions for inclusion in this plan.

3.0 What funding do we have?

The Partnership Board is allocated an annual budget which is divided into two halves, the first of which will be used at the discretion of the Partnership Board to help resolve local issues and/ or enhance local services. The second will be used to further the objectives of the areas Community Development Plan by allocating grants to specific projects and schemes who apply to the Community Fund.

4.0 Our Achievements

Below is a table of our achievements and commitments to community projects between January 2016 and March 2017:

Funded Group	Project Description	Amount (£)	Objective	Year
Naturewood Toddler Group	Outdoor play activities for parents & toddlers at Barlow Common	1,000	1,3 & 4	2016
Mickey's Boxing Academy	Boxing classes for adults and children	1,000	3 & 4	2016
Magnetic Arts	Creative arts project to improve mental health	750	4	2016
Tamarak Selby District Scout Camp Site	Refurbishment of campsite and purchase of chainsaw	1,000	1,3 & 4	2016
Brayton Community Centre	Towards the installation of teen facilities in the Play Area	5,000	1,3 & 4	2016
Phazers Out of School Club	Create new thermoplastic graphics in the outdoor play area	1,000	1,3 & 4	2016
Selby Food Festival Committee	Provide entertainment at the Selby Food & Drink Festival	900	2	2016
Team Up to Clean Up Quaker Burial Ground	To improve the Quaker Burial Ground on Audus Street	5,000	1,2,3 & 4	2016
Team Up to Clean Up Barlow Village Field	Remove old tennis court and reseed the area & add benches	5,000	1,3 & 4	2016
Team Up to Clean Up St Wilfreds Close	Level and relay grass area, add raised planters and benches	5,000	1,3 & 4	2016
Selby Community Cycle Hub	To provide new cycle racks in Selby, Barlow & Brayton	9,630	1,2,3,4 & 5	2016
Flaxley Road TARA	Create new seating area at the front of the Coultish Centre	1,000	1 & 4	2016
Abbey Bells Chorus	Towards the running costs of women & girls choir	1,000	2,3 & 4	2017
Selby Young Peoples Co-operative	Improve & enhance outdoor space at the Cunliffe Centre	2,115	1,3 & 4	2017
Kings Church Outreach Selby	Parish Nurses health support & education to people in need	500	3 & 4	2017
Litter Bin & Clean Up Campaign	Installation of new and replacement litter bins	9,270	1,2,3 & 4	2017
St.Mary's Catholic Church	Levelling of soliders headstone in Selby Cemetery	230	1 & 3	2017
Brayton Community Centre	Contribution towards replacement boiler at Community Centre	1,964	3 & 4	2017
DepArts Ltd	Culture in the Classroom creative arts project – Selby Arts Festival	12,000	2,3 & 4	2017
Barlby Village Hall Committee	Community Defibrillator bought and installed	1,598	3 & 4	2017
Selby Camera Club	Replacement Display Stands	2,000	2	2017
Selby Senior Phab	Transport	1,640	?	2017

Club				
Selby Civic Society	Replacement of Damaged stone in Cholera burial ground	1,140	1	2017
Selby Community Trust	Installation of litter bins at community pond	382.22	1	2017
TOTAL		£69,119		

5.0 Facts and Figures

The Central Area CEF has a population of 20,783 people. 14,731 live in the town of Selby whilst 5,299 live in the parish of Brayton and 753 live in the parish of Barlow.

Barlby Bridge is also part of the central CEF area and is part of the Barlby and civil parish, statistics showing individual population numbers have proven hard to locate.

Approximately 28% of residents are under the age of 24 with the highest ratio of young people living in Selby against the parish total.

In terms of the older people, 23% are over the age of 60 with the highest ratio of older people living in the parish of Brayton against the parish total. These statistics indicate that demands on services will continue to grow over the coming years.

19% of residents in Selby rate themselves as having some limiting long-term illness, compared to 17% in Brayton and 14% in Barlow.

Overall 2,104 residents within the Central Area CEF are providing care for others. This equates to 8% of the population with the biggest proportion living in the Brayton Parish which is indicative of the aging population within that area.

Out of the four wards, Selby East and Selby West fall within the lowest quintile (most deprived 20%) in England in the overall Index of Multiple Deprivation covering income; employment; health; education; barriers to housing and services; crime and living environment.

It is noted that Selby West Ward is the most deprived ward in the district and ranking 2057 IMD in England.

6.0 Consultation

In the preparation of this plan, we have drawn evidence together from a number of previous consultations over the past three years to give us the basis of our key objectives.

These consultations have included participatory research undertaken as part of the Big Local initiative, the consultation evidence that formed the basis of the Selby

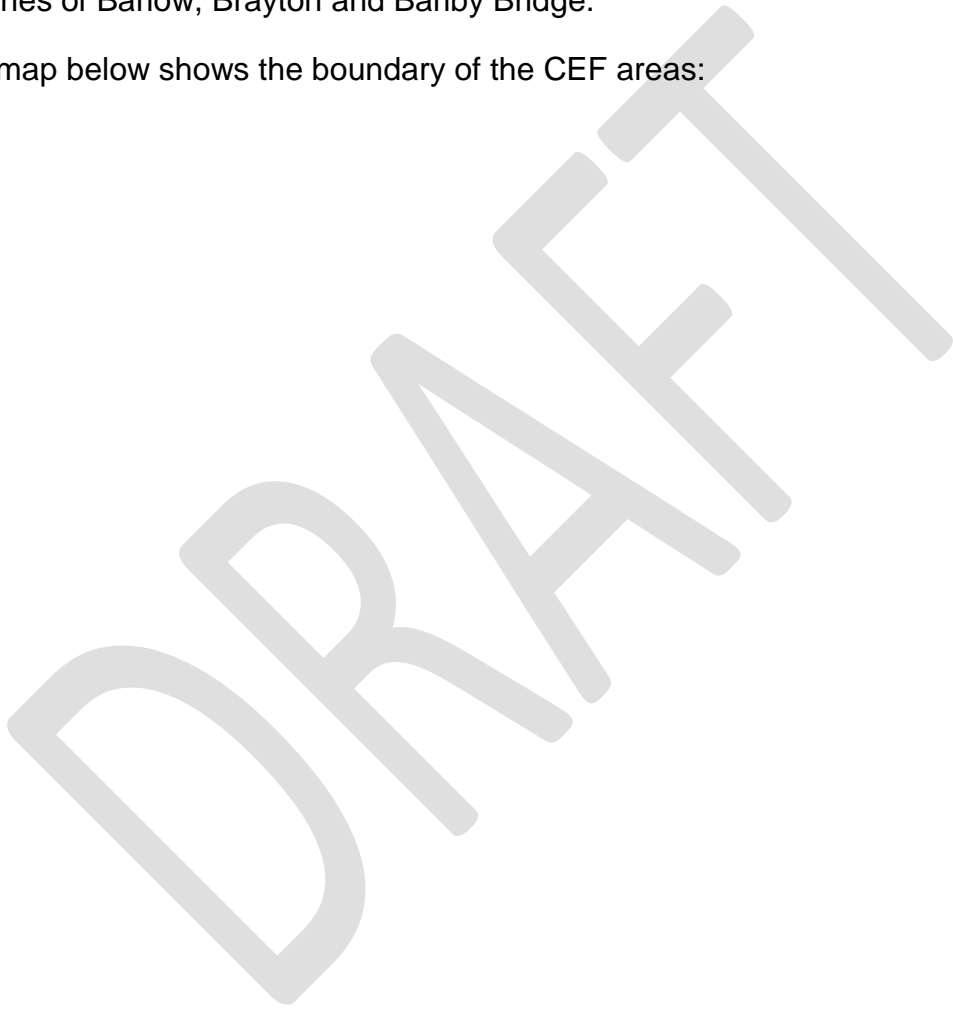
South Community First Plan and audits undertaken as part of the Selby Town Enterprise Partnership (STEP).

This list is by no means exhaustive and projects are generated through public concerns raised at the Community Engagement Forum meetings.

7.0 What area do we cover?

Our area of responsibility not only covers the town of Selby, but also includes the parishes of Barlow, Brayton and Barlby Bridge.

The map below shows the boundary of the CEF areas:





8.0 Who are our Board members?

The following people make up the Partnership Board for the Central CEF:

District and County Councillors (10)

Councillor	Representing
Ian Chilvers (Chair)	Selby District Council
Karl Arthur	Selby District Council/North Yorkshire County Council
Judith Chilvers	Selby District Council
Mark Crane	Selby District Council
Stephanie Duckett	Selby District Council/North Yorkshire County Council
Clifford Lunn	Selby District Council/North Yorkshire County Council
Brian Marshall	Selby District Council
Wendy Nichols	Selby District Council
Jennifer Shaw-Wright	Selby District Council
Jude Thurlow	Selby District Council

Paul Welch	Selby District Council
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Co-opted Members (8)

Name	Representing
Margaret Bontoft	Brayton Parish Council
Pat Chambers	Co-opted member
Melanie Davis	Selby Town Council
Michael Dyson (Vice Chair)	Selby Civic Society
Fred Matthews	Selby Town Council
Keith Watkins	Co-opted Member
Anthony Wray	Barlow Parish Council
Vacancy	-

Community Engagement Delivery Partner (1)

Name	Representing
Kate Mills	Groundwork North Yorkshire

9.0 Our overall aim is:

“By 2018 our local area will be a better place to live and work; everyone will feel safe, have the best possible health and share positive attitudes towards the environment and the local economy”

DRAFT

10.0 What are our next steps?

The following action plan sets out the key actions for the Central Area CEF for the year 2017 to 2018

Key objective one: TIDY ENVIRONMENT

What are we going to do?

To provide a tidy environment by working in partnership with local communities and town centre stakeholders to improve neglected areas within the public realm.

Ref	Location	Project description	How will we achieve success?	When	Partners	Update	Priority
1.1	CENTRAL AREA CEF	Team Up to Clean Up Campaign Year 2 of the ambitious participation campaign to engage local people to take action to improve their community. £15,000 to be made available for the delivery of the campaign.	<p>Applicants will nominate a site via the on-line nominations form on the Selby District Council's website</p> <p>Eligible projects will be shortlisted independently by Groundwork, and then they will go forward to the Central Area CEF's Partnership Board to determine the three winning projects.</p> <p>Three community engagement projects, will be awarded of £5,000 each. The funding will contribute to the capital and/or revenue costs</p>	2017	Selby DC Selby TC Brayton PC Barlow PC	<p>After Discussion with Ian Chilvers we have proposed that we re-instate this project on a reduced budget £4k for 3 sites across Selby Central</p> <p>With agreement from the board a nomination process with start ASAP</p>	

			of each project.				
1.2	SELBY Ousebank	To assist the residents of Ousebank to find a solution to improving access to the area via the un-adopted roadways and footpaths.	To undertake consultation with local homeowners. Establish the costs of resurfacing the access roadways. Identify appropriate funding necessary to achieve local residents ambitions.	2017	Selby DC NYCC BOCM Pauls Local Residents	KM has met with a representative from the residents, had a site visit, meetings have been held with Susie Sweeting from the District Councils Community Team and Aimee Brooks from Environmental Services KM has also met with Dave Caulfield – head of Economic Development KM also has an electronic introduction with Richard Cooper from 3 swans – The managing agent for BOCM and For Farmers	
1.3	SELBY Ousegate	To install handrail alongside of the footpath under the railway bridge.	Liaise with NYCC Highways and Network Rail regarding the options and costs.	2017	Cllr Dyson Selby DC NYCC Network Rail	Part Of the above discussions KM is having with residents, Richard Cooper and District Council Main issue us flooding	
1.4	SELBY Market Place	To replace the existing street furniture and litter bins with new heritage appropriate furniture to	To undertake consultation with local stakeholders Establish the costs of purchasing and installing new street furniture.	2017	Selby TC Selby Civic Society Selby DC STEP Amey	This has now been included on the STEP Town Master Plan KM working closely with Susie Sweeting and Heather Kennedy CEF funding application	

		complement the historic character of the Town.	Identify a more appropriate location to relocate the existing street furniture within the town. Establish the costs of removing the existing street furniture and relocating it.		PLC	pending	
1.5	SELBY Toll Bridge	To create a new community space on the site of the old petrol filling station at the junction of Barlby Road and Ousegate.	To liaise with neighbouring land owner to consider the impact on the new development. To resolve the flood resilience issues with the Environment Agency. To liaise with NYCC highways dept. on their progress towards the remodelling of the junction of Barlby Road and Ousegate. To re-commission the landscape architects to progress the design and consultation. Planning permission to be secured.	2017	Groundwork Selby TC Selby Civic Society Selby DC Environment Agency WLCT Neighbouring landowners	Due to change of use adjacent land (Social Housing development scheme) this has had to be put on hold	
1.6	SELBY	To upgrade the	To undertake an audit of all	2017	Groundw	Kate Mills researched	

	Canal Towpath	canal towpath from Brayton into Selby Town.	<p>signage.</p> <p>Establish costs of installing additional fishing platforms to accommodate people with limited mobility.</p> <p>To consider new areas for additional tree planting.</p>		ork Selby TC Selby DC Canal & Rivers Trust	<p>into way forward we need to get an accessibility audit to be carried out KM attempting discussions with Selby Disability Forum.</p> <p>Where did this project idea initiate?</p>	
1.7	SELBY Selby Park	To develop a Conservation and Management Plan for Selby Park.	<p>Identify Heritage, Conservation and Restoration opportunities for the Park.</p> <p>To extend the Working Group to include Park User Groups.</p>	2017	Groundw ork Selby DC Selby TC Park Users Amey PLC IHL	Groundwork's Landscape Design Team are currently drawing up a Draft Master Plans, working closely with the Communities Team within the District Council	
1.8	SELBY Scott Road Play Area	Create all weather shelter to cover part of the existing play area	<p>To carry out community consultation to determine need and support.</p> <p>Identify funding opportunities and complete funding applications.</p> <p>Secure funding, commission and install new shelter.</p>	2017	Groundw ork Selby TC Selby Communi ty Trust TARA	Completed January 2017	

Key objective two: PROMOTING THE ECONOMY

What are we going to do?

To help promote the shops and local businesses with new initiatives, involving private landlords, local authorities and voluntary sector groups to engage in general environmental enhancements, festivals, the arts and cultural groups.

Ref	Location	Project description	How will we achieve success?	When	Who	Update	Priority
2.1	CENTRAL AREA CEF	To liaise with Selby Town Enterprise Partnership (STEP) and continue to ensure that all applications meet local priorities.	Establish a portfolio of projects or activities in partnership with STEP that reflect local aspirations, needs, funding, resources and priorities.	2017	Groundwork Cllr Shaw Wright STEP	Kate Mills Liaising with Heidi Green, Heather Kennedy and Angela Crossland	
2.2	CENTRAL AREA CEF	To continue to support the 'Culture in the Classroom' as part of the Selby Arts Festival.	Seek to work with all nine schools identified by the Central Area CEF Develop a full wrap around classroom package of creative arts that will be available alongside the theatre performances at the Selby Arts Festival to ensure pupils can engage in their own creativity	2017	Selby DC Selby TC Primary Schools DepART S Ltd	The Selby Arts Festival has been completed Currently awaiting impact report to be returned.	

			stimulated by delivering the project within their school environment.				
2.3	CENTRAL AREA CEF	Window on the Past - Heritage Project	<p>To develop a new visual interpretation of Selby's hidden heritage.</p> <p>Involve young people from Selby High School, Brayton Academy and Selby College in gathering the research and interpretation material.</p> <p>To create a series of pictorial windows to illustrate buildings and townscapes of the past.</p>		<p>Groundwork Heritage Lottery Selby High School Brayton academy Selby College Selby Civic Society STEP</p>	<p>A wider Heritage Lottery Bid is being developed in partnership with Selby District Council and Big Local Kate Mills and Ian Chilvers on Project development board</p>	

Key objective three: COMMUNITY SAFETY

What are we going to do?

To work in partnership with the Police, Statutory bodies and Town and Parish Councils to identify potential hotspots for crime and anti-social behaviour and develop practical solutions for reducing incidents.

Ref	Location	Project description	How will we achieve success?	When	Who	Update	Priority
3.1	CENTRAL AREA CEF	Flood Resilience	Awareness raising to help communities understand the risks of flooding.	2017	Selby DC & TC Brayton	Kate Mills would like to explore further an initiative that is currently	

			Assistance for communities to develop a flood resilience plan.		PC Barlow PC NYCC EA Emergency Services	running in other areas of Yorkshire that include the use of Trained volunteers working with fire service and Environment Agency and Council Environmental Services to develop and operate our own flood plan for use in the event of flooding. This is purely to respond to the needs of the community before the emergency services attend it is not to deal with flood problems per-say	
3.2	CENTRAL AREA CEF	Positive Activities for Young People	Continue to develop a programme of positive activities to engage with marginalised young people to help them to utilise the facilities available to them within the area. Develop a communication mechanism via social media to promote all positive activities for young people across the area.	2017	NYCC IHL NY Police Selby DC Selby TC Brayton PC Barlow PC	On- going – need specific project ideas to drive forward Kate Mills in discussion with Selby District about interlining the Selby Park regeneration and possible programmes of activity that can help marginalised young people KM also in partnership with SDC and BL an expression of interest to	

						the Families Fund	
3.3	CENTRAL AREA CEF	Protecting Property from Theft	To promote the benefits of property marking and working with North Yorkshire Police to promote the “Dot peen” property marking service.		NY Police	On-going	

Key objective four: HEALTH AND WELL-BEING

What are we going to do?

To raise awareness and break down barriers around community health and well-being and encourage practical support activities.

Ref	Location	Project description	How will we achieve success?	When	Who	Update	Priority
4.1	CENTRAL AREA CEF	Dementia Awareness	To continue to support Dementia Awareness Sessions in association with the Alzheimer’s Association to raise awareness of dementia issues throughout Dementia Week.	2017	Alzheimer’s Association Age UK	Dementia week commence on 14 th of May 2017	
4.2	CENTRAL AREA CEF	Connecting Communities with Sport	To encourage summer holiday sports projects to take place within the communities of Barlow, Brayton, Barlby Bridge and Selby Town.	2017	IHL Selby College Local Sport Clubs & Associations	Summer Holidays for 2017 completed – This project was funded through the Healthy Living Concept Fund Kate Mills in discussion with IHL and Heather Kennedy	

Ref	Location	Project description	How will we achieve success?	When	Who	Update	Priority
<p>Key objective five: PUBLIC TRANSPORT, TRAFFIC AND SPEED</p> <p>What are we going to do? Public Transport is an issue for many villages and towns. As this issue spans all the CEF areas then Central Area will work in partnership with other CEF areas to establish solutions</p>							
5.1	CENTRAL AREA CEF	Traffic Information to motorists	Develop a co-ordinated approach to informing the public about roadworks and road changes	2017	NYCC Selby DC NY Police	The Selby District Park Parks working group are in discussions with Highways to develop a more cohesive approach	
5.2	SELBY Town Centre	Green transport	To continue to encourage cycling within the town centre by providing additional cycle racks. To undertake consultation with local stakeholders Establish the costs of purchasing and installing additional cycle racks	2017		Cycle racks now installed	



End of project impact report

Organisation Details

Name: __Magnetic
 Arts_____

Address: __c/o 4 Hull Road Cliffe
 Selby_____

Postcode: _____YO8
 6NH_____

Project Details

Description: ____Selby Supportive
 Arts_____

_____a weekly drop-in art group for people with mental health issues
 run at the Town Hall _____

Contact Name: Vanessa Langford_____ Tel: 07541
070785_____



IMPACT REPORT FOR PERIOD _____ 16/02/2016 _____ **TO** _____ 15/03/2016 _____

Q1 In no more than 500 words please outline the key outcomes of your project.

With the grant of £750 we were able to run five drop-in sessions at Selby Town Hall and had attendance from people with a range of mental illness and conditions.

5 Females and 3 males with Aspergers syndrome, Bi-polar, Psychosis, OCD and anxiety and depression. Ages range from 23 to 65.

We also had visits from two support workers and the group was run by a lead artist and a volunteer.

We undertook a series of 4 print-making sessions.

Outcomes:

- raised people's confidence and self-esteem
- brought people together in a supported group thereby mitigating isolation.
- facilitated active involvement in learning to empower and raise aspiration
- increased positive connections to provide peer support
- developed the creative and social skills of participants
- provided a supportive environment, accessible to all.



Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Attendance at the art sessions helped improve well-being. Coming together helps people who feel isolated due to their conditions. This was the only group of this kind in Selby. A safe space to support each other and be creative helps with self-esteem.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Any other comments on the project and its success:

We asked some regular attendees ‘How does attending Selby Supportive Arts improve your mental health and well-being?’

‘It provides a creative atmosphere that I feel free to express myself in. I actually only feel content whilst doing art and this is a true outlet for me and the peace I gain from it is brought back to my home, family and friends. It helps me more than any other therapy.’

‘I enjoy it, it gets me out and about and I can talk to people and make friends. I enjoy trying different things and doing creative activity, it helps my mental state. Being occupied doing art is much better than sitting staring at the walls thinking about your problems.’

‘It gives me a place to go where I can do something creative and therapeutic with like-minded people. I is helpful to know that if I’m unwell I don’t have to be there, but can go back whenever I like. It also helps me improve my skill which increases my confidence and over the months I get to see how far I have come.’

‘It gives me something to look forward to in the week. I enjoy the activities and it helps me to feel more positive and motivated. I get to see people I know which I enjoy and coming to the group gives me a focus. This improves my well-being in a big way. It gets me out of the house and it’s a very welcoming and supportive group.’

‘Magnetic Art has given me the opportunity to express myself in a non-threatening supportive environment at a time when I need it most’

‘I enjoy Magnetic Arts, it is a highlight of the week, getting me out of the house (I live alone) and into a safe environment with other people with mental health problems. Doing something creative gives me a sense of achievement’



End of project impact report



Organisation Details

Name: ST. MARY'S CATHOLIC CHURCH

Address: ST. MARY'S PRESBYTERY,
GOWTHORPE
SELBY

Postcode: YO8 4HS

Project Details

Description: LEVELLING OF HEADSTONE PLOT 1698
SELBY CEMETERY

Contact Name: MRS. V. HOULTON Tel: 01757 701997

IMPACT REPORT FOR PERIOD _____ TO _____



Q1 In no more than 500 words please outline the key outcomes of your project.

WW1 grave/headstone - as it was a private burial the Commonwealth War Graves Commission wouldn't maintain/upgrade it, saying that they weren't responsible for the upkeep of private graves.
The grant allocated provided funds to have

- 1) the 3 tier plinth lifted
- 2) ground below compacted
- 3) laying of a new flat base ~~for~~ stone
- 4) replacement of 3 tier plinth

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Objective 1 - Tidy Environment
Restored headstone no longer stands out as a broken, neglected eyesore
The restored headstone now stands as a true memorial for a brave 19yr old who lost his life in the Great War + a remembrance of his older brother, killed when leading his men 'over top' on the 1st day of the Somme.

Objective 2 - Community Safety
Originally the sunken, tilted headstone - set near the edge of the footpath could have been construed as a trip hazard. Now standing proud & tall the headstone presents no trip hazard.
Chdn. laying crosses at the Remembrance Service are no free of any hazards.



Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Not part of the grant
Mark (from the Cemetery) had remnants of new grass. He very kindly decided to replace the ~~sparce~~ sparse grass around the restored plinth. In loosening the surface as a bedding base for the new grass he hit a hard object, clearing away the top surface he discovered a dirty cross which had originally topped the plinth.
He ~~pressure~~ pressure washed it numerous times until it was perfectly clear. Then drilling the base of the plinth he inserted a steel rod, drilled the base of the cross & restored the cross onto the plinth. Making a superb memorial.



Any other comments on the project and its success:

The fully restored headstone has been featured in The Selby Times & numerous people have commented on the result.
Grateful thanks to all.

V. Stanton

06.08.2017

Selby Town Council 2017/2018

Town Hall
York Street
Selby
YO8 4AJ

YO8 4AJ

Invoice To
St Marys Church
Leeds Road
Selby
YO8 4HT

INVOICE

VAT Reg Number: 897 6910 53
Telephone: 01757 708449
Facsimile: 01757 213761
Invoice No TC16369
Invoice Date 02/03/2017
Customer A/c No: STMARYS
Customer Ord No

Item Description	Dis %	Qty Unit	Qty	Unit Price	Total Price	Vat
Payment for the works to raise to a memorial to Selby Cemetery	0	Unit	1	229.94	229.94	0%

Paid 8/3/17
Recpt 16946

Payment DUE DATE: 02/03/2017

Net 229.94
VAT 0.00
Gross 229.94

Detach

Please detach this REMITTANCE SLIP and enclose with your payment

Account Ref : STMARYS

Invoice No : TC16369

Account Name : St Marys Church

Amount Paid :

Selby Town Council 2017/2018



End of project impact report

Organisation Details

Name: BARLOW VILLAGE
HALL COMMITTEE

Address: PARK CANE.
BARLOW

cto SUE ROSS
BARLOW HALL COMMITTEE

Postcode: BA10 2JL
BARLOW VOR ST.

Project Details

Description: COMMUNITY DISTRIBUTOR.

Contact Name: Sue Ross Tel: 01757 618457

IMPACT REPORT FOR PERIOD _____ TO _____



Q1 In no more than 500 words please outline the key outcomes of your project.

A Community Rehabilitator has now been purchased and will be installed very shortly when the Committee has finalised the details with the Parish Council as they own the Village Hall.
Copy Invoice attached.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

The project has met all our objectives which were to offer an enhanced sense of safety within what is a relatively isolated village.
It's availability should encourage increased physical activity by all in the village.



Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

This is difficult to predict until it has been in place for some time.



Any other comments on the project and its success:

It is the intention to arrange training for our volunteers over the coming months.
The parish Council are currently on summer recess so I envisage the project will be finally completed during the autumn & certainly by the end of the year.

INVOICE PAID



Invoice ID:

56763

Tax Date:

30/05/2017

Your Order Ref:

PCS1308859911**Barlow Village Hall Committee****Barlow Hall Cottage****Brown Cow Road****Barlow****Selby****YO8 8EJ**

Account ID:

BARLOWVI

Job ID:

52971

Shipment Status:

CompleteUnit 6 Mill Hall Business Estate
Aylesford, Kent, ME20 7JZ, United Kingdom

T 0845 862 9500

F 01732 872883

E sales@primarycaresupplies.co.uk

W www.primarycaresupplies.co.uk

Delivery Details:**Barlow Village Hall Committee****Barlow Hall Cottage****Brown Cow Road****Barlow****Selby****YO8 8EJ**

Stock Code	Description	Qty	Unit Price	Net Total	VAT
GT-RSM-001-COM 2	Rescue SAM Outdoor Community Package <i>Package Includes:</i> 1 X Rescue Sam Semi-Automatic Defibrillator with Adult Pads 1 X Carrying case for Rescue Sam Defibrillator 1 X Paediatric Disposable Pads for Rescue Sam Defibrillator 1 X Heated Outdoor Metal AED Wall Cabinet 1 X AED Prep Kit 1 X Reliance AED wall sign 150 x 200mm	1	1,249.00	1,249.00	T1 249.80
CARRIAGE	Postage & Packaging	1	0.00	0.00	T1 0.00

Additional Invoice Information

PLEASE NOTE: Goods may be delivered in more than one consignment
Invoices settled by credit card will incur a 2% surcharge of the total invoice value

Total Net	GBP	£	1,249.00
VAT @ 20%	GBP	£	249.80
Invoice Total	GBP	£	1,498.80

INVOICE PAID WITH THANKS



End of project impact report

Organisation Details

Name: SELBY CAMERA CLUB
Address: KINGS CHURCH
NEW LANE
SELBY
Postcode: YO8 4QB

Project Details

Description: NEW DISPLAY STANDS FOR ANNUAL EXHIBITION

Contact Name: KEVIN WEBB Tel: 01757 705046

IMPACT REPORT FOR PERIOD APRIL 2017 TO SEPTEMBER 2017



Q1 In no more than 500 words please outline the key outcomes of your project.

SEE ATTACHMENT

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

SEE ATTACHMENT



Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

SEE ATTACHMENT



Any other comments on the project and its success:

EXCELLENT PROJECT OUTCOME ENHANCING SELBY, THE CAMERA CLUB AND THE ABBEY

Community Engagement Forums – end of project impact report –

Attachment Selby Camera Club

Question 1.

The new display stands allowed Selby Camera Club to stage the most professional looking annual exhibition ever. They are so much easier to transport and erect as well as being more configurable and will make it much easier and hence likely for the club to stage other exhibitions in support of other groups.

They will also allow the club to continue to stage this significant local event for many years to come and continue to attract people to Selby

Question 2.

Many people commented on how professional the exhibition looked this year and votes were almost 100 up on last year. This enhanced showing must attract more people to Selby than the old tired looking stands ever did.

The new stands had a much smoother profile than the old stands, especially at floor level significantly reducing the trip hazard for visitors. They also use LED lights which consume less power (192 watts against 1600 watts for the old Halogen lights) and run much cooler thus reducing their burn hazard.

Also as the new stands are much slimmer than the old stands we were able to provide better wheel chair access than before.

Question 3.

As part of this project Selby Camera Club has been working more closely with Selby Abbey and an offshoot of this is that the club has provided many of the photographs for the 2018 Abbey calendar and Selby Camera Club will produce the next Calendar for the Abbey. An excellent example of local groups working together for the community.



BUSINESS SUPPORT
07 SEP 2017
RECEIVED



End of project impact report

Organisation Details

Name: Selby Civic Society
Address: CHALCOT,
FIELD LANE,
WISTOW, SELBY
Postcode: YO8 3XD

Project Details

Description: Replacement of damaged
Cholera burial stone in memorial
of Selby people who died in
Cholera epidemic
Contact Name: MR. J. WILSON Tel: 01757268459

IMPACT REPORT FOR PERIOD _____ TO _____



Q1 In no more than 500 words please outline the key outcomes of your project.

Replacement of the Cholera Stone in the Cholera
burial ground adjacent to the Selby Abbey grounds.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

The Memorial Stone commemorates the large number
of Selby residents who died during the Cholera
epidemic in the 1800's and adds history to the life
of Selby.



Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

The burial ground will be given a marker by the Town Council who have recognised the historical importance of the stone.



Any other comments on the project and its success:

N.A.

Central Community Engagement Forum
Financial Report. 1 April 2017 to 31 March 2018

Balance carried forward from 2015/16	£16,798.00
Grant from SDC for 2017/18	£20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2017/18 £36,798.00

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
N/A	10-Apr-17		Petty Cash	Refreshments for PB meeting - 5 April 2017	£9.80	
05-Apr-17	28-Apr-17		Barlow Village Hall Committee	Community Defibrillator	£1,598.00	
05-Apr-17	08-May-17		Selby Camera Club	Replacement Display Stands	£2,000.00	
05-Apr-17	04-May-17		Selby Senior Phab Club	Transport	£1,640.00	
05-Apr-17	04-Jul-17		Selby Civic Society	Replacement of damaged stone in cholera burial ground	£1,140.00	
05-Jul-17	26-Jul-17		Selby Community Trust	Installation of litter bin at Community Pond	£382.22	
N/A	13-Sep-17		Petty Cash	Refreshments for Forum - 13 September 2017	£5.50	

Total Actual Spend to date	£6,775.52
Remaining Commitments not paid	£0.00

This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining £30,022.48

This figure is the total budget available minus actual spend.

Total balance remaining £30,022.48



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the Word form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	X
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

Q1.1 Organisation name

Selby parkrun Organising Committee

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

Selby parkrun Organising Committee,
c/o Avondale,
Main Stret
West Haddlesey YO8 8QA

Telephone number one	Email address (if applicable)
01757 229 110	giles@gilesbennett.com
Telephone number two	Web address (if applicable)
07766 687 658	www.parkrun.org.uk

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	Giles	Bennett
Position or job title		
Event Director		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	x

Other	Please describe
-------	-----------------

When was your organisation set up?



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Day	01	Month	06	Year	2017
-----	----	-------	----	------	------

Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes	No	X
-----	----	---

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Selby parkrun

Q2.2 Please list the details of your application (500 words limit)

parkrun is a global initiative which had very modest beginnings. It started life as the Bushy Park Time Trial in October 2004 when 13 runners took part in a timed 5K race around a north London park. From there it grew into the Bushy Park Run, and then into, simply, "parkrun" (always written with a lowercase "p").

Since then, parkrun has grown to what it is today - a volunteer-led initiative which provides free, weekly, timed 5k runs around the world at 9.00am on Saturday mornings - at the time of writing there are 452 locations, with an average of 182 people taking part in each.

parkrun is open to everyone, regardless of age, ability, race or creed, and participants can go as fast or as slow as they wish. Whether you finish in sixteen minutes or sixty, you have a personal barcode which is scanned, and matched up to your finishing position, and whether you're the fastest or the slowest, all runners are encouraged, applauded and congratulated for the effort they put in, and after the run get detailed statistics of their time, age rating, and other information, which is combined on the website to give them a full history of their personal bests, which venues they've attended, and so on.

parkrun encourages continued participation with milestones – after participating in 50, 100 and 250 parkruns you are entitled to claim a free t-shirt (red, black and dark green, respectively).

In the local area parkruns exist at Pontefract (around the racecourse - averaging around 400 attendees each week), York (also around the racecourse, with 600 or so attending) and Goole (around West Park, with approximately 150 weekly participants). The aim of parkrun is to have lots of small events, rather than many big ones, and given the number of runners from Selby who attend each of those three parkruns, we believe that Selby has more than existing and prospective runners, joggers and walkers to make parkrun in Selby a viable prospect.

Whilst the core parkrun organisation has a small number of paid staff, each of the actual events is setup, organised and run entirely by volunteers. There is a central Organising Committee in charge of the overall administration of a parkrun location,

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

and each week a team of volunteers is assembled to run that week's event at that location. The volunteers take on one of a number of roles such as the Run Director, Funnel Manager, Timers, Back Markers (to ensure that no-one is left behind and no-one finishes last), Marshalls, Pacers, Car Park managers, and so on. Volunteers may be runners themselves, as all runners are encouraged to volunteer at least three times a year, may be taking time off from running because of injury or in preparation for a big race, or may not be runners at all - Pontefract has one lady who had volunteered two hundred times before completing her first parkrun! Volunteers are rewarded with their own special milestone t-shirt after volunteering 25 times.

parkrun strives to be as inclusive as possible, and it is always stressed that it is not a race, and that there's absolutely no obligation to run – walkers are encouraged, whether their intention is to always walk the course, or whether they wish to progress from walking to combining jogging with walking and eventually progressing on to running the entire distance. Pontefract parkrun has had great success in recent months with specific run/walk pacing groups in helping people progress, and this is something which we would seek to emulate at Selby parkrun.

Children are invited to attend – up to the age of 11 they have to run with a responsible adult, but from that age they can run on their own. They also have their own milestone t-shirt at 10 parkruns for those under 14 years of age. There is no upper age-limit on attendance.

We have identified the perimeter track of Burn Airfield as being a suitable location – at precisely 5k long, it is the perfect distance, and it's a flat course with a solid running surface all the way around it.

The majority of the airfield is owned by Selby District Council, who support the project wholeheartedly. A small portion of the perimeter track is leased to Burn Gliding Club, with whom we have had a number of discussions to work out how best the two activities could co-exist, and there are no unsurmountable issues there. The primary vehicular access is owned by Webster's, farmers, who have agreed in principle that it can be used by us.

To get the project going, we need to raise a total of £5,000.00.

Of that, £3,000.00 (which has already been raised) goes to the national parkrun organisation to cover part of the initial start-up costs - parkrunUK then matches this from donations from its national sponsors, and the combined funds will go towards the core parkrun equipment (timers, scanners, laptops, etc.), marketing, logistics and the various other steps necessary to get the initial event off the ground. The ball is already rolling on that front.

The remaining £2,000.00 is for other equipment that the parkrun will require. This will include a defibrillator at the venue, for use in case of emergencies, a first aid kit, walkie-talkies, bollards, flags, pacing vests (so that runners can volunteer to pace specific times, giving other runners someone to run against in their attempt to get a personal best) and other associated materials. This is the money which this



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

application represents.

All funds will be maintained in a separate bank account set up specifically for this purpose and operated by parkrunUK, and any funds not used – either because we are able to deliver the project under budget, or because the project is unable to go ahead, will be returned.

Q2.3 Is there a specific date your applications needed to be funded by?

No.

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?

How will you achieve this?

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

<p>Objective 1: Health and well-being</p>	<p>There is a place for <u>everyone</u> at parkrun. If you wish to participate you can do so on <u>your</u> terms, and whether you're fast, slow, young, old, fat, fit or anything in between you won't be judged. You'll be welcomed, supported, encouraged and applauded for having the guts to come along – and once you do, you'll be hooked.</p> <p>In addition, each parkrun strives to have a guide runner available for blind or visually impaired runners who wish to participate, and the Organising Committee already counts amongst its number a qualified Guide Runner for this purpose. We would actively liaise with organisations such as Selby District Vision to make it as accessible as possible to the blind or those with visual impairment.</p> <p>Run briefings are available in British Sign Language, and we will be implementing specially trained mental health ambassadors, as part of an England Athletics initiative, to encourage people to run and talk about mental health issues, as running is exceedingly beneficial in the treatment of not just physical well-being, but mental well-being as well.</p> <p>If Selby parkrun is successful, then one of the development routes open to it is a Junior parkrun. Held on Sunday mornings at 10.00 am, these are for children from 4 to 14, and are run over a 2km course. In all other respects, including milestones. In the local area there are only ones at Nostell Priory (around 80 participants each week) and Temple Newsam (around 90 participants each week). Given their distance from Selby, however, with the closest others being in Hull and York, there is clearly a similar sort of demand should we wish to develop that option in the future.</p>
<p>Objective 2: Tidy Environment</p>	<p>Of the 5km of the perimeter track, 3 kilometres are public footpath, of which just over half forms part of the Trans-Pennine Way. Whilst perfectly serviceable, they are not in the greatest condition, and the first thing that we would seek to do would be to clear the worst of the overgrowth, rubble and the such to improve the visual appearance of the track.</p> <p>parkruns throughout the country seek to contribute to</p>



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

	<p>the maintenance and upkeep of the properties they use through the donation of time and manpower – at Pontefract, for example, runners often attend the Friends of Pontefract Park’s tidy days to help keep the park tidy.</p> <p>If parkrun at Burn Airfield were to go ahead, then one of the on-going priorities would be to arrange one or two days each year for volunteers to come together – perhaps liaising with the Trans-Pennine Trail committee and Selby District Council – to undertake maintenance and improvements to the perimeter track for the benefit of all users, not just parkrun.</p>
--	---

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

The numbers of participants at parkruns at Goole, Pontefract and York, and nationally, indicate that there is a demand, and that that demand is growing. Bringing a parkrun to Selby will put it within reach of those for whom travel and geographical distance is an issue, opening up the mental and physical benefits of running, jogging and walking to a wider audience.

Increased participation in sport, particularly amongst the young, is key to improving health around the district, and parkrun will provide people with a regular way to do this which is guaranteed to always be free of charge.



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Portable defibrillator	1000
Walkie-talkies	100
Signage	400
High visibility jackets	100
Pacing vests	100
Miscellaneous items and contingency	300
Total Cost	2,000

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	x	No	
-----	---	----	--

If yes, where will you get the other funding from and has this been secured?

£2,500 funding has been given by the Southern CEF and £500 from SDC's Healthy Living Initiative.

Section Three: Declaration

(THIS PART OF THE APPLICATION FORM WILL NOT BE PUBLISHED OR MADE AVAILABLE TO THE PUBLIC)

Data Protection

We will use the information you give us during assessment and during the life of your grant (if awarded) to administer and analyse grants and for research purposes. We may give copies of all or some of this information to individuals and organisations we consult when assessing applications, administering the programme, monitoring grants and evaluating funding processes and to comply with legislation. These organisations may include accountants, external evaluators and other organisations or groups involved in delivering the programme.

Project Brief	
<p><i>The Project Brief is the first thing to do. It should be completed before any activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</i></p>	
Project Name	Selby parkrun
Project Manager	Giles Bennett
Document Author (if different from Project Manager)	Paul Callaghan
Organisation Name	Selby parkrun Club



Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

parkrun is all about inclusiveness and wellbeing. We want as many people as possible to feel part of a real local community brought together by our events, as well as our global parkrun family.

It's free, running/walking in a parkrun event is totally free. You don't pay to run, ever. And every event is organised by a group of local volunteers.

It's for everyone, whether you're young or old, male or female, fit or unfit, able-bodied or not, you're always welcome. It's not about racing, it's about running.

Details of the Project

Please list the details of your project

Our proposal is to hold a weekly parkrun event for residents in Selby and the surrounding villages.

parkrun is a global organisation which had very modest beginnings. It started life as the Bushy Park Time Trial in October 2004 when 13 runners took part in a timed 5K race around a north London park. From there it grew into the Bushy Park Run, and then into, simply, "parkrun" (always written with a lowercase "p").

Since then, parkrun has grown to what it is today - a global organisation which provides free, weekly, timed 5k runs around the world at 9.00 on Saturday mornings - at the time of writing there are 452 locations, with an average of 182 people taking part in each.

parkrun is open to everyone, regardless of age, ability, race or creed, and participants can go as fast or as slow as they wish. Whether you finish in sixteen minutes or sixty, you have a personal barcode which is scanned, and matched up to your finishing position, and whether you're the fastest or the slowest, all runners are encouraged, applauded and congratulated for the effort they put in, and after the run get detailed statistics of their time, age rating, and other information, which is combined on the website to give them a full history of their personal bests, which venues they've attended, and so on.

In the local area parkruns exist at Pontefract (around the racecourse - averaging around 400 attendees each week), York (also around the racecourse, with 600 or so attending) and Goole (around West Park, with approximately 150 weekly participants). The aim of parkrun is to have lots of small events, rather than many big ones, and given the number of runners from Selby who attend each of those three parkruns, we believe that Selby has more than sufficient runners and prospective runners to make a Selby parkrun a viable prospect.

Each of the events is run solely by volunteers, taking on one of a number of roles such as the Run Director, Funnel Manager, Timers, Back Markers (to ensure that no-one is left behind and no-one finishes last), Marshalls, Pacers - volunteers may be runners themselves, who are taking time off because of injury or in preparation for a big race, or may not be runners at all - Pontefract has one lady who had volunteered two hundred times before completing her first parkrun!

As well as being a free, friendly, approachable resource for walkers, joggers and runners, parkrun benefits the community in a number of other ways - recent months have seen a large number of young people getting involved for their Duke of Edinburgh Award schemes, not just as runners (for the activity element) but also as volunteers. Many of those have continued to participate long beyond the time they're required to do simply to fulfil their DofE criteria.

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

The project will deliver a free sporting event for the Selby and surrounding villages and will be inclusive to everyone, whether young or old, male or female, fit or unfit, able-bodied or not.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

The project is part of a nationwide initiative run by volunteers, as such it will be delivered both by the National parkrun group and our local group.

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

Milestones:

1. Course suitability
2. CEF Funding Approval
 - a. Southern CEF Funding agreed £2,500.00
 - b. SDC Healthy Living Initiative agreed £500
 - c. Central CEF Funding application £2,000 in progress.
3. Burn Gliding Club agreement
4. Websters Farm access agreement
5. parkrun UK launch

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs** – Total estimate £5,000 which is made up of £3,000 parkrun UK set up costs (actual), £1,000 Defibrillator (AED) Device, £1000 Sundry (estimate for High Visibility Marshalls vest, pacing vests, signage, walkie-talkies, storage boxes, etc)
- **People** – We estimate that we would need 3 to 4 permanent members of the Selby parkrun Club committee to be responsible for the organisation of the events. A rough estimate of marshalls required on the day would be between 8 and 10.

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

At this stage we have secured £2,500.00 funding from the Southern CEF and £500 from SDC Healthy Living Initiative. We are hoping that the Central CEF will fund the additional £2,000.00 required.

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

The majority of the site itself is owned by Selby District Council, with a portion rented to Burn Gliding Club, and the remainder owned by Webster's (farmers).

Whilst the majority of the route is on public footpaths we need approval from Burn Gliding Club (which we have received) so that we do not conflict with their operations.

Vehicular access to the area would be reliant, primarily, on the consent of Webster's, which has been received in principle, and which will be secure via an annual license. In the event that such approval was subsequently withdrawn, then arrangements would have to be put in place for alternative access to the area – these are feasible, but the current proposed method of access and parking is the most practical in the long run.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

The project is run by volunteers so it will be dependent on them. Selby parkrun organising committee is made up of three members of the Selby Striders Running club and as such we would expect to be able to draw a number of volunteers from current and past members in the initial months. Once the parkrun gets itself established then volunteers each week generally would come from the parkrun runners themselves. Whilst there is no obligation to volunteer, all parkrunners realise that without volunteers the events would not be possible, so